



Committee List

1. ***Set Up Committee Director:*** To oversee Tournament
2. ***Apply for Sanction with SSA:*** (in Jan-Feb)
3. ***Send out Invitations:*** (in Mar-Apr)
4. ***Apply:*** to Swift Current Tourism for the \$2.00 per player Grant (in Mar-Apr)
5. ***Check:*** for a major sponsor for tournament (eg. Living Sky Casino, Sasktel) (in Mar-Apr)
6. ***Set up Discipline Committee:*** (first meeting)
 - a) Consist of 3 people
7. ***Set up Referees in Chief:*** (first meeting)
 - a) In charge of referee schedule
 - b) In charge of rules of the tournament
8. ***Concession:***
 - a) Set up concession
 - b) Food Ordering (hotdogs, buns, chips, drinks, candy etc.)
 - c) Scheduling (schedule teams in 2-3 hour sessions. Let teams find their own parents to work the scheduled times Always include in schedule cleanup after tournament on each of the Sat. night and Sun. afternoon)
 - d) Signage (make signs including food prices, location of concession)
 - e) 50/50 scheduling (schedule teams in 2-3 hour sessions. Let teams find their own parents to work the scheduled times. Set the schedule the same as the concession.)
9. ***Equipment:***
 - a) Paint Fields
 - b) Get Nets for Goals (have them in place before first game. If taken down at anytime during tournament have someone after last game to take them down)
 - c) Flags for Fields (have them in place before first game. If taken down at anytime during tournament have someone after last game to take them down)

- d) Schedule Field Marshals (Schedule teams to have a field Marshal the games that they are playing. For games where there is no United teams playing schedule the same as the concession so that the teams have to find a parent to field marshal)
 - You will need a Binder at Each Field including the game sheet, rules the tournament and the field marshal duties)
- e) Reserve fields with City
- f) Reserve Washrooms/Headquarters with City/ Schools

10. Schedule:

- a) **3 team tournament-** 1 pool of 3: 1v3, 1v2, 2v3, **Playoffs:** 2nd place overall vs 3rd place overall, winner between (2nd v 3rd game) vs 1st place overall team
- b) **4 team tournament-** 1 pool of 4: 1v4, 1v3, 1v2, 2v4, 2v3, 3v4, **Playoffs:** 1st place overall vs 2nd place overall
- c) **5 team tournament-** 1 pool of 5: 1v5, 1v4, 1v3, 1v2, 2v5, 2v4, 2v3, 3v5, 3v4, 4v5, **No Playoff:** winner is 1st overall
- d) **6 team tournament-** 2 pools of 3: 1v4, 1v5, 1v6, 2v4, 2v5, 2v6, 3v4, 3v5, 3v6, **Playoff:** 1st overall in Pool 1 vs 1st overall in pool 2
- e) **7 team tournament-** 1 pool of 4, 1 pool of 3: 1v5, 1v6, 1v7, 2v5, 2v6, 2v7, 3v5, 3v6, 3v7, 4v5, 4v6, 4v7, 1v2, 3v4, **No Playoff:** winner is 1st overall
- f) **8 team tournament-** 2 pool of 4, 1v2, 1v3, 1v4, 2v3, 2v4, 3v4, 5v6, 5v7, 5v8, 6v7, 6v8, 7v8, **Playoff:** 1st overall in pool A vs 1st overall in pool B

11. Shootout: (Sat Night)

- a) Get prize (eg.pizza) for each division winning team
- b) Schedule 2 sets of parents to run the shootout (2-3 parents)(U10-U12)(U14)
- c) Rules for shootout (rules are found in pdf file on the SCSA web site)
- d) Single round knockout
 - **3 team round: 1st round-**1v2, **2nd round-** winner of round 1 vs 3
 - **4 team round: 1st round-** 1v2, **2nd round-** 3v4, **3rd round-** winner of round 1 vs winner of round 2
 - **5 team round: 1st round-** 1v2, **2nd round-** 3v4, **3rd round-** winner of round 1 vs 5, **4th round-** winner of round 2 vs winner of round 3
 - **6 team round: 1st round-** 1v2, **2nd round-** 3v4, **3rd round-** 5v6, **4th round-** winner off round 1 vs winner of round 2, **5th round-** winner of round 4 vs winner of round 3
 - **7 team round: 1st round-** 1v2, **2nd round-** 3v4, **3rd round-** 5v6, **4th round-** winner off round 1 vs 7, **5th round-** winner of round 2 vs winner of round 3, **6th round-** winner of round 4 vs winner of round 5
 - **8 team round: 1st round-** 1v2, **2nd round-** 3v4, **3rd round-** 5v6, **4th round-** 7v8, **5th round-** winner of round 1 vs winner of round 2, **6th round-** winner of round 3 vs winner of round 4, **7th round-** winner of round 4 vs winner of round 5

10. Miscellaneous:

- a) Order Medals (gold and silver for each division)
 - Make schedule to have people hand out trophies at final games
- b) Prepare Team Packages
 - Tickets for Free Drinks/Hotdogs etc.
 - Rules of the Tournament (tie breaking rules/discipline rules)
 - Map
 - Schedule
 - Coupons from places of Business (eg. Mcdonalds, Boston Pizza, Subway)
 - Shootout form
- c) Arrange for St Johns or contact the ambulance service informing them of the tournament
- d) Set up Headquarters

- Place for used game sheets
 - Cellphone contacts (eg. Committee Director)
 - Tournament schedule
 - Wall board with scores of the games and standings
- e) Set up Communications (Radio)
- f) Notify Media
- g) Check with Hotels for kickbacks (eg. Howard Johnson)
- h) Set up schedule for Radar Kick (schedule teams in 2-3 hour sessions. Let teams find their own parents to work the scheduled times. Set the schedule the same as the concession)

2009 Southwest SoccerFest Recommendations:

1. Use Irwin again as the venue, had many good comments from teams.
2. If possible get the Comp field instead of Fairview so it helps keep things together.
3. Apply for Tourism Grant earlier we just about missed the date.
4. Check Radar gun beforehand to make sure its working.
5. Find a sponsor for Trophies (SaskTel?) Whoever is in charge of trophies needs to make sure they have people there to hand them out – schedule this.
6. Have someone act as co-ordinator for the event. New people could direct questions to them. They would make sure things run smoothly.
7. Concession suggestions.
 - Get the water donated? Crystal Fresh?
 - Beef on a Bun might be easier (everyone liked this idea)
 - Put the Concession Menu ie Tim Hortons coffee, Beef on a Bun when we send the e-mail to out of town teams so they know what will be available, could make for better sales.
 - A tent over the table outdoors is something needed.
 - Possibly get M&M Meats to sponsor? They have a tent, BBQ, meat,condiments for about \$180.00?

Dale received the \$500.00 Swift Current Tourism Grant and it was passed by the majority that he would use it to purchase equipment (ladders, bungee cords) for the Foresters United Teams. The equipment would be returned by the coach to the Soccer Office after the season ended.